

Action Plan Table

Project: Visioning the Garden

Action Steps	Who will do it?	By when?	Date Completed
<u>Attend a PTA Meeting and Conduct Parent Survey</u> 1) Edit and print out survey 2) Schedule time to present at PTA meeting 3) Attend PTA Meeting and Conduct Parent Survey 4) Bring Surveys back to the Team	<u>John & Susan</u> Susan John John Susan	3/19	
<u>Put up a “Charettes” Bulletin Board at School</u> 1) Ask Office Manager/Principal for use of Bulletin Board for one month 2) Use Make It, Take It supplies to put up Bulletin Board 3) Put extra copies of the Parent Survey on the Board for Parents to fill out 4) Take down the Bulletin Board in a timely manner	<u>Maria</u> Maria Maria Maria Maria	3/19	
<u>Teach a Dream Gardens Lesson</u> 1) Prepare materials for class and re-read lesson 2) Teach lesson 3) Share Dream Garden designs on class Bulletin Board	<u>Rebecca</u> Rebecca Rebecca Rebecca	3/19	
<u>Photograph the Garden</u> 1) Take a “before” picture of the garden, during daytime	<u>John</u> John	3/19	