



Project EAT Volunteer Questionnaire

Please return to 313 W. Winton Ave., Hayward, CA 94544
Or fax to (510) 670-3544
Phone (510) 670-4544



Date _____

Name _____

Phone Number _____

Email _____

City of residence _____

Location from which you would be commuting (if different) _____

Volunteer Areas of Interest (check all that apply)

Nutrition ____ Gardening ____ Cooking ____ Physical Fitness _____

Grade Levels: Elementary _____ Middle School _____ High School _____

Skills & Knowledge (Tell us a little about your skills and background in the area of your interest.)

Please tell us what you hope to learn or gain from your volunteer experience.

Availability

Start date or month _____ End date or month _____ Indefinite/Ongoing _____

Desired number of total hours (if applicable) _____

Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Daytime 9 am- 4pm							
Afternoon 4pm-6pm							
Evenings 6pm-8pm							
Special Events Only							

Current Affiliations

Are you currently affiliated with a school in Alameda County? If yes, please specify:

Have you volunteered previously with a school in Alameda County? If yes, please specify:

Volunteer Policy

Hayward Unified School District

- AR 1240(b): A parent, or legal guardian, may, under the direct supervision of a certified employee of the district, volunteer in the actual classroom where his/her child is a student without being fingerprinted.
- Any other volunteer classroom assistant who is not a parent or legal guardian of a child in the classroom or an employee of the district and who will serve as a volunteer instructional assistant or non-teaching must be fingerprinted.
- All volunteers in child care and development programs shall be fingerprinted for criminal record clearance if they have contact with children.
- Volunteers accompanying students in field trips or overnight trips must be fingerprinted.
- Under no circumstances, shall any non-fingerprinted volunteer have unsupervised access to students.

Steps to Volunteering:

- Submit Volunteer Application Packet to School Office Manager
- Submit TB Clearance (read within the last 4 years) to School Office Manager
- Schedule a fingerprint appointment with HUSD (510-784-2600) after you receive the Volunteer Fingerprint Authorization Form from the school.
- Sign Commitments and Policies form.
- Receive final clearance to volunteer.
- On volunteering days, first go to the school office to sign in.

San Leandro and San Lorenzo Unified School Districts

Please go to the school office to receive a volunteer packet which must be completed and returned to the school's office manager. On volunteering days, always come into the office first to sign in.

For the occasional volunteer under supervision of teacher – no TB or fingerprinting is necessary. This is for the volunteer that helps out occasionally or only at special events or as part of a group activity and there is a teacher present.

Regular volunteers or those directing supervising children need both a TB test and fingerprinting. This is for the volunteer that comes weekly or consistently or will have children under his/her direct supervision without a credentialed teacher present.

For fingerprinting and/or policy questions, volunteers should be directed to the district Personnel Department.

San Lorenzo Unified School District Personnel Department phone number: (510) 317-4600

San Leandro Unified School District Main Office phone number: (510) 667-3500